



Conversion Request

Day	Month	Year

Ordering Customer Information*

Account Number and Currency*: _____

Account Name*: _____

Indemnity Password/Authorized Code*: _____

Telephone Number*: _____

Authorized Signature/(s)*: _____

Payment Information*

I hereby request that you convert funds as follows:

1. Incoming wire of _____ (Amount & Currency) to _____ (Currency) and **deposit** to my _____ (Currency) account number: _____ and/or **establish a new account** for the proceeds of the conversion.
2. Convert _____ (Amount) from Account Number: _____ to _____ (Currency) and **establish new account** for proceeds of conversion.
3. Convert _____ (Amount) from Account Number: _____ (Currency) to _____ (Currency) and **Close** my _____ (Currency) Account.

Note:

1. All sections indicated by asterisk (*) are required for wire transfer request to be processed.
2. Conversions are not done in house, all conversions are done via our correspondent bank; therefore the request may or may not be processed the same day as receipt date due to the time difference between.